

Indicator 7 Process

Special Education Services Team
Kansas State Department of Education
ECO Conference – June 2009



Date	Action	Who
July 30	Last Date to enter data for children entering/exiting Part B (7/1/08-6/30/09)	LEA's
July 31	Verification Data Letter sent	Carol
August 28	Final date for verification process	LEA's
September 4	OWS Final Report	IT
September 8 & 9	Part C and Part B meet to begin draft APR writing	Carol, Margy, Tiffany, Carolyn, Peggy
September 15-19	Clean Up of OWS (Children over 6; Org Exits, etc.)	IT
September 22	Reports from IT are sent to Carol (Part B) and Carolyn (Part C)	IT
October 1	Draft Indicator 7 APR Report	Carol and Margy

Indicator 7 – Timeline

- ❑ Prepare a DRAFT APR
- ❑ Review the improvement activities using the rating form
- ❑ Team meets to review the data sources
- ❑ SES Team Director requests timelines for all data collection and distributes responsibilities
- ❑ Meet with MPRRC to individually discuss indicator information

Process

Reviewers will note a proposed change in organization and format from the original FFY2005 Kansas SPP and APR submission. The format has been reorganized to more accurately represent how KSDE and the Special Education Services team operationalizes the Kansas SPP and APR on a daily basis. It is important to note that while some improvement activities may have been accomplished or deleted, others were consolidated with other activities to avoid duplicative effort. **The end result is a targeted State Performance Plan and Annual Performance Report with strategic improvement activities and leveraged resources.**

Improvement activities have been established to impact multilevel systems by integrating the components of the SPP/APR into practices in Kansas. Activities that support the improvement of state infrastructure, local administration, service provider practice, personnel development and family involvement increase the potential for change. Improvement activities for each indicator are listed as one of three categories. These include: state infrastructure, technical assistance and targeted assistance to increase the potential for improvement.

History

Discussion of Improvement Activities Completed for FFY 2007 Including Progress and Impact of Activities

KSDE established 3 (total) improvement activities for this indicator through FFY 2010. Each improvement activity was reviewed in terms of its impact on the indicator. During the Fall of 2008, improvement activities for this indicator were individually analyzed to determine the following: effectiveness of activity, impact on indicator, data collection, implications for TA needs of local districts and needed activity revisions or changes, if any.

Indicator 7 – Early Childhood Outcomes

Activity Type: State Infrastructure

1. Training and Technical Assistance to Districts on Improving Data Entry

PROGRESS OF ACTIVITY:

Regional workshop sessions were held across the state on making ratings for the Child Outcome Summary Form and entering data into the Outcomes Web System. Workshops were attended by administrators, teachers and data entry clerks. Additional workshops were provided for districts upon request to develop local plans for making COSF ratings and entering data into the OWS. Workshops were held across the state on administration of the most frequently used curriculum-based assessments to make COSF ratings. All training material and other resources were posted on the Kansas Inservice Training System website at www.kskits.org for easy access by personnel responsible for data entry. There was an increase in attendance numbers at state regional training and requests for TA by districts on data entry and administration of curriculum-based assessments.

IMPACT STATEMENT:

Training and technical assistance to LEAs on improving data entry based on analysis of data has impacted the validity and reliability of the data collected.

STATUS:

Completed and Ongoing

Improvement Activity

2. Analyze data to determine ongoing training needs and improve validity and reliability of the data collection system.

PROGRESS OF ACTIVITY:

Kansas completed a pilot study in collaboration with the Juniper Gardens Children's Project to ensure the quality and accuracy of Child Outcome Summary Form (COSF) ratings. Twelve sites (six Part B and six Part C) in Kansas representing urban and rural settings were selected for the pilot study. Positive findings in this pilot study included: Teams are following the same procedural steps to determine ratings. There is a close agreement between Part C exit ratings and Part B entry ratings indicating that different teams are rating the same child in the same way. Information from the pilot studies incorporated into state training included: Encouraging teams to include and document parent input. Encouraging teams to use assessment tools in the rating process in addition to record review, interview, observation, and screening information.

IMPACT STATEMENT:

The data indicates that the training has impacted the rating process currently being used in Kansas and following the process has impacted the validity and reliability of the data reported in FFY 2007.

STATUS:

Completed and Ongoing

Improvement Activity

3. Develop a district level report function on all child entries and exits in the database for districts.

PROGRESS OF ACTIVITY:

A district level report function was added to the Outcomes Web System. This report function enabled districts to run reports on entry and exit COSF data that had been entered in the system and submitted to KSDE. District level users can now enter date ranges and run reports on children entered in the system during the selected timeframe. The report function was used in conjunction with local 618 data to verify that all children who entered or exited Part B 619 programs between July 1, 2007 and June 30, 2008 were entered and submitted to KSDE.

IMPACT STATEMENT:

This verification process impacted the reliability and validity of data by making LEAs responsible for entering all children who exited the program between July 1, 2007 and June 30, 2008.

STATUS: Completed and Discontinued

Improvement Activity

- September - ***Items for discussion for each indicator during this session are the following:***
- Data – what you have, what is still needed
- Improvement Activities
- Timelines to be set in order to monitor progress on each indicator
- Any concerns that need to be addressed

Monthly Meetings

- Written draft of indicator
- Improvement Activities
- Timelines to be set in order to monitor progress on each indicator
- Any concerns that need to be addressed
- Data – what you have, what is still needed

October

- Review draft for indicator
- Revise draft to include impact statement at the end of each improvement activity within the update of activities chart.
- Include statement about valid and reliable data after actual target data.

November

- Indicator 7 was approved and awaiting final review in the context of the entire State Performance Plan. Not required to meet in December.
- In January the entire team met and reviewed the entire APR.
- Lots of questions about wording being consistent and impact statements.

Then.....

- SES Director continues to challenge us to make necessary adjustments to our improvement activities.
- Work closely with our TA support team to ensure that we are all on the same page.
- The work is never done.

On going Process

- B-7 Submission Checklist
- Improvement Activity Evaluation
- Investigative Questions

Tools

- Other Team Members
- Stakeholder Groups – SICCC; SEAC

Additional Resources

- Anything that I can answer I will!

Contact me

Carol Ayres

cayres@ksde.org



Questions?

cayres@ksde.org

Carol Ayres