

COSF Record Review Form -- ENTRY

Review Date: ___/___/___ Time Start: ___:___ Time Stop: ___:___

A. BACKGROUND

Child Initials: _____ **Review Case ID:** _____

Child's Date of Birth ___/___/___ or ___ Missing

Reviewer: _____

Program: _____

Gender: ___ Male ___ Female ___ Missing

Ethnicity:

- | | |
|------------------------|--------------------|
| _____ African-American | _____ Multi-racial |
| _____ Asian | _____ Other |
| _____ Latino/Hispanic | _____ Missing |
| _____ Caucasian/White | |

	Date	Missing
Referral	___/___/___	
Initial IFSP/IEP	___/___/___	
Entry COSF	___/___/___	

Days from IFSP/IEP to COSF: _____

Child age (months) at Entry COSF: _____

Evaluation Reports at Entry **Date of Earliest** **Date of Latest**
 ___/___/___ to ___/___/___

Information about child's disability/special needs:

B. ENTRY COSF

1. Fields completed on COSF Form

	Complete	Missing	Errors?	Type of Error
1. COSF Date				
2. Child's Name				
3. Child's DOB				

2. IFSP/IEP Team Members Who Completed Form: ___ Completed ___ Missing

___ Parent(s) ___ Evaluator(s) ___ Service Coordinator

___ Service Provider(s) ___ Other: _____

3. Rating Provided for Each Outcome?

	Yes	No	Error	Type of Error?
3A. Outcome 1				
3B. Outcome 2				
3C. Outcome 3				

4. Types of Supporting Evidence

Outcome	Type of Evidence					Missing
	Standardized Test	Criterion-Referenced Test	Clinical Assessment	Evaluator(s) Observation	Parent/caregiver Observation	
Social Emotional Skills						
Acquiring/Using Knowledge/skills						
Taking Action to Meet Needs						

5. Write names of other tests listed

Outcome	Test Names
Social Emotional Skills	
Acquiring/Using knowledge/skills	
Taking Action to Meet Needs	

C. PROCESS USED

1. Can you tell what process was used to arrive at a rating ? ___yes ___no

2. If yes, what was it?

- _____ Form completed at team meeting, all present
- _____ Partial team meeting where input from team members not present was considered
- _____ One person completed form based on collected input from team members
- _____ Individuals each completed COSF form individually
- _____ Other. Describe:

3. Was parent present for the rating? ___yes ___no ___can't tell

4. Was the decision tree used? ___yes ___no ___can't tell

D. Entry COSF – Quality Indicators/ Basis of Rating from Supporting Evidence

	Outcome 1			Outcome 2			Outcome 3		
	Yes	No	Can't TI	Yes	No	Can't TI	Yes	No	Can't TI
1. Evidence reflects use of multiple sources of information									
2. Parent input is included in evidence for ratings									
3. Evidence reflects information about child's functioning across settings/situations									
4. Ratings are based on child's functioning rather than performance of discrete skills									
5. Evidence content for rating is matched to appropriate outcome									
6. Evidence suggests rating considered full breadth of content intended for outcome									

E. ENTRY COSF – ACCURACY OF THE RATINGS

Rating for Outcome 1 (Positive social relationships):

(rating in chart)

A. Evidence on the COSF

1. Supports the rating? ___ Yes ___ No ___ can't tell

Explain:

B. Evidence from the Child's File

2. Supports the rating? ___ Yes ___ No ___ Can't tell

Explain:

C. Reviewer opinion from file: _____ *(rating or range of ratings)* or ___ can't judge a range
___ match ___ + 1 ___ - 1 ___ +2 or more ___ - 2 or more

D. Rating from state database list: _____ ___ match ___ different

Rating for Outcome 2 (Knowledge and skills):

(rating in chart)

A. Evidence from the COSF

1. Supports the rating? ___ Yes ___ No ___ can't tell

Explain:

B. Evidence from the Child's File

2. Supports the rating? ___ Yes ___ No ___ Can't tell

Explain:

C. Reviewer opinion from file: _____ *(rating or range of ratings)* or ___ can't judge a range
___ match ___ + 1 ___ - 1 ___ +2 or more ___ - 2 or more

D. Rating from state database list: _____ ___ match ___ different

Rating for Outcome 3 (Meets needs):

(rating in chart)

A. Evidence from the COSF

1. Supports the rating? ___ Yes ___ No ___ can't tell

Explain:

B. Evidence from the Child's File

2. Supports the rating? ___ Yes ___ No ___ Can't tell

Explain:

C. ECO opinion from file: _____ *(rating or range of ratings)* or ___ can't judge a range
___ match ___ + 1 ___ - 1 ___ +2 or more ___ - 2 or more

D. Rating from state database list: _____ ___ match ___ different

F. MISCELLANEOUS NOTES

Other reactions, comments, or recommendations that reviewing this case brings to mind: